

**VIRGINIA BOARD FOR  
WATERWORKS AND WASTEWATER WORKS OPERATORS**

***Draft AGENDA***

**BOARD MEETING**

**TUESDAY, SEPTEMBER 9, 2003**

**8:30 A.M., CONFERENCE ROOM 4 WEST**

**DEPARTMENT OF PROFESSIONAL AND OCCUPATIONAL REGULATION  
3600 WEST BROAD STREET  
RICHMOND, VIRGINIA 23230**

**I. CALL TO ORDER**

**II. APPROVAL OF AGENDA**

1. Board Agenda, September 9, 2003

**III. APPROVAL OF MINUTES**

2. Board Meeting Minutes, June 19, 2003
  - Qualifying Experience Committee Minutes, September 8, 2003

**IV. PUBLIC COMMENT PERIOD – Five minute public comment, per person, on those items not included on the agenda with the exception of any open disciplinary files.**

**V. EXAMINATION ISSUES**

- Examination update – Sharon Sweet and Rachel Pustilnik

**VI. REGULATIONS**

3. Revisions to Public Participation Guidelines (PPG) Regulations - Fast Track

**VII. CPE AUDIT – WATERWORKS OPERATORS**

**VIII. REPORT OF THE QUALIFYING EXPERIENCE COMMITTEE**

- Committee Report – Mark Haley

**IX. ELECTION OF OFFICERS**

**X. OTHER BUSINESS**

- A. Application for Training Course Approvals
  - Package Treatment Plant Operation Workshop – DEQ – Tom Grizzard and Mark Anderson
  - The Microlife: Filamentous Organisms – Penn State Conferences and Institutes – Tom Grizzard and Mark Anderson
  - Troubleshooting Activated Sludge Process W/A Microscope – Penn State Conferences and Institutes – Tom Grizzard and Mark Anderson
- B. ABC Board of Directors
  - 4. 2004 Election
- C. ABC Documents: Dan French
  - 5. Guidance for the Evaluation and Accreditation of Distance Education
  - 6. Application for Evaluation of Distance Education

## **XI. CONFIRM AND SET NEXT MEETING DATES**

- December 9, 2003
- March 9, 2004
- June 22, 2004
- September 14, 2004
- December 7, 2004

## **XII. COMPLETE CONFLICT OF INTEREST FORMS**

## **XIII. ADJOURN**

Persons desiring to participate in the meeting and requiring special accommodations or interpretative services should contact the Department at (804) 367-8595 at least ten days prior to the meeting so that suitable arrangements can be made for an appropriate accommodation. The Department fully complies with the Americans with Disabilities Act.